

## WITNESS STATEMENT OF [NAME] [DATE]

### COURT DETAILS

Court

#Division

#List

Registry

Case number

### TITLE OF PROCEEDINGS

[First] plaintiff **[name]**

#Second plaintiff #Number of  
plaintiffs (if more than two)

[First] defendant **[name]**

#Second defendant #Number  
of defendants (if more than  
two)

### FILING DETAILS

Filed for **[name]** [role of party eg plaintiff]

#Filed in relation to [eg plaintiff's claim, (number) cross-claim]  
[include only if form to be eFiled]

#Legal representative [solicitor on record] [firm]

#Legal representative  
reference [reference number]

Contact name and telephone [name] [telephone]

Contact email [email address]

[on separate page]

**WITNESS STATEMENT**

Name

Address

Occupation

Date

I state:

- 1 #I am [role of witness].
- 2 Generative artificial intelligence was not used to generate:
  - a. this witness statement.
  - b. any annexure/exhibit to this witness statement.
  - c. [where applicable] other than annexure/exhibit marked [insert] in accordance with leave granted by [name of decision maker] and [date].
- 3 [state information to be included in the witness statement in numbered paragraphs].

Signature of witness

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[on separate page]

## INTERPRETER'S AFFIDAVIT

Name

Address

Occupation

Date

I [#say on oath #affirm]:

- 1 I am an accredited interpreter as defined in the *Uniform Civil Procedure Rules 2005* in the following languages [provide details of the languages].
- 2 My [#accreditation #registration #recognition] to interpret the languages set out in paragraph 1 has been issued by [provide details of the recognised agency].
- 3 On [date] I sight translated the above witness statement of [name] dated [date] (the **Statement**) to [name] (the **Witness**) in the [specify language] language.
- 4 Before translating the Statement, I:
  - a. read the code of conduct contained in Schedule 7A to the *Uniform Civil Procedure Rules 2005* and agreed to be bound by it; and
  - b. was given adequate opportunity to prepare to sight translate the Statement.
- 5 After I sight translated the entire Statement to the Witness, the Witness then:
  - a. informed the person responsible for the preparation of the Statement through me that the Deponent understood my interpretation and agreed with the entire contents of the Statement; and
  - b. signed the Statement in my presence.

**#SWORN #AFFIRMED** at

Signature of deponent \_\_\_\_\_

Name of witness \_\_\_\_\_

Address of witness \_\_\_\_\_

Capacity of witness **[#Justice of the peace #Solicitor #Barrister #Commissioner for affidavits #Notary public]**

And as a witness, I certify the following matters concerning the person who made this affidavit (the **deponent**):

- 1        #I saw the face of the deponent. [OR, delete whichever option is inapplicable]  
          #I did not see the face of the deponent because the deponent was wearing a face covering, but I am satisfied that the deponent had a special justification for not removing the covering.\*
- 2        #I have known the deponent for at least 12 months. [OR, delete whichever option is inapplicable]  
          #I have confirmed the deponent's identity using the following identification document:

\_\_\_\_\_  
Identification document relied on (may be original or certified copy)<sup>†</sup>

Signature of witness \_\_\_\_\_

Note: The deponent and witness must sign each page of the affidavit. See UCPR 35.7B.

\_\_\_\_\_  
[\* The only "special justification" for not removing a face covering is a legitimate medical reason (at April 2012).]

[† "Identification documents" include current driver licence, proof of age card, Medicare card, credit card, Centrelink pension card, Veterans Affairs entitlement card, student identity card, citizenship certificate, birth certificate, passport or see [Oaths Regulation 2011](#).]