

## DEED OF APPOINTMENT OF EXECUTOR OR ADMINISTRATOR

### COURT DETAILS

Court	Supreme Court of New South Wales
Division	Equity
List	Probate
Registry	Sydney
Case number	

### TITLE OF PROCEEDINGS

The estate of **[name of deceased]**  
Late of:

### FILING DETAILS

Filed for	<b>[name/s]</b> plaintiff[s]
#Legal representative	[solicitor on record] [firm]
#Legal representative reference	[reference number]
Contact name and telephone	[name] [telephone]
Contact email	[email address]

**DEED**

Name

Address

Occupation

Name

Address

Occupation

This DEED made is made BETWEEN the above named persons on *(date)*.

*(Set out relevant matters in separately numbered paragraphs; do not include inapplicable information)*

1. *(Name of deceased)* died on *(date)*.
2. *(Name of person making the appointment)* was appointed the sole executor of the will *(or as the case may be, reciting the will)* *(or where applicable (Name of deceased) died intestate)*.
3. *(where applicable Probate of the will)* *(or where applicable Letters of administration of the estate)* of the deceased was *(or where applicable were)* granted to the *(Name of person making appointment)* *(where applicable and to (name))* by the Supreme Court of New South Wales on *(date)*.
4. *(Name of person making appointment)* has not yet renounced or taken probate of the will *(or where applicable fully administered the estate)* of the deceased.
5. *(Name of person making appointment)* wants to retire from the office of executor of the will *(or where applicable administrator of the estate)*.
6. *(Name of person making appointment)* wants to appoint *(Name of person being appointed)* to act in his *(or her)* place *or* wants to appoint *(Name of person being appointed)* as co-executor with him *(or her)* *(or as the case may be)*.

BY THIS DEED *(Name of person making the appointment)* APPOINTS *(Name of person being appointed)* as the executor of the will in his *(or her)* place, *or* as co-executor with him *or her* of the will *or* as the administrator of the estate, *or as the case may be*.

Signature

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Signature

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Signature of witness

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Name of witness

Address of witness

Capacity of witness